

# **Title I Annual Parent Meeting**

**Overview of the Title I Schoolwide  
Program at**

**Norma Butler Bossard Elementary School**

**August 30, 2023**

**Dr. Concepcion C. Santana**



# What Topics will you Learn about Today?

1. Welcome and Introductions
2. All About Title I
3. Title I Schoolwide Funds
4. Title I District-level Parent and Family Engagement Plan (PFEP)
5. Title I School-level PFEP
6. School Improvement Process (SIP)
7. School Achievement and Performance Data
8. SIP & Title I School-Parent Compact
9. Parents, Families, and Schools Working Together
10. Parent's Right to Know
11. Curriculum, Instruction & Assessment
12. Coordination with Other Federal Programs
13. Consultation and Compliant Procedures
14. School-level Parent and Family Engagement Survey
15. Availability of the Title I District and School-level PFEP, SIP and School-Parent Compact
16. Consultation and Complaint Procedures
17. Project UP-START
18. School Contact Information



# Purpose of Meeting

Federal guidelines require Title I schools to hold an Annual Parent Meeting to explain and discuss the Title I Schoolwide program and requirements at Norma Butler Bossard Elementary Title I School.



## Title I is the largest federally funded education program under the Every Student Succeeds Act (ESSA)

- It is designed to provide students with additional help in Reading, Language Arts, Mathematics, Science and Social Studies.
- Its main objective is to support schools and districts in order to ensure that highly quality education is equitable for all students.
- The Title I Schoolwide Program is committed to helping schools close the achievement gap between disadvantaged and minority students and their peers.
- To learn more, please visit <http://title1.dadeschools.net>. This site is designed to supply users with information relevant to Title I, to provide a clear understanding of the overall program.



# The Every Student Succeeds Act (ESSA)

## Title I Parent and Family Engagement Requirements

- The School District and all Title I schools must allocate at least one percent (1%) of their Title I budget towards programs, activities, and procedures for parent and family engagement.
- The School District and all Title I schools must develop with, and distribute to, parents and family members, a written Title I Parent and Family Engagement Plan (PFEP).
- All Title I schools are required to collaborate with parents and families in the development of the School Improvement Process (SIP) and School-Parent Compact.
- Documents can be found on our School Website [normabutlerbossard.net](http://normabutlerbossard.net)



# Where can you access Title I Compliance Documents?



Miami-Dade County Public Schools (M-DCPS)  
Department of Title I Administration  
Title I Notification Flyer  
2022-2023



Thank you parents  
for your active role in your child's school planning and implementation of the  
Title I Schoolwide Program!

[View Available at YSM school's website](#)

Title I District-Level Parent and Family Engagement Plan (PFEP)

Title I School-Level Parent and Family Engagement Plan (PFEP)

School Improvement Process (SIP)

#### Where can I obtain copies?

- ✔ The school's Parent Resource Center or Parent Area
- ✔ The school's main office
- ✔ The school's website

The M-DCPS District Title I PFEP can be accessed via the  
Department of Title I Administration website at:

<http://title1.dadeschools.net>

Information as required by Section 1195, of the Every Student Succeeds Act (ESSA)\*

#### ¿Dónde puedo obtener copias?

- ✔ Sant Resource Parson nan Lakól la ou Kwan Parson yo
- ✔ Gran Büro Lakól la
- ✔ Sit Entènèt Lakól la

Nou ka jan akak sou enfòmasyon "Title I" "PFEP" (Plan Anplwayan Paron ak Fanmi) nan sit Entènèt

"Title I" Distri M-DCPS nan:

<http://title1.dadeschools.net>

Jan yo mande enfòmasyon an nan sekasyon 1195, "Every Student Succeeds Act (ESSA)" (Lwa Chak Ede Reyal)

#### ¿Dónde puedo obtener copias?

- ✔ Centro de Recursos para Padres o Área de Información para los Padres en la escuela
- ✔ Oficina principal de la escuela
- ✔ El sitio web de la escuela

Puede obtener información acerca del Plan de Participación de Padres y Familia del Título I (Parent and Family Engagement Plan, PFEP) en el sitio web del Título I del Distrito de las Escuelas Públicas del Condado Miami-Dade (M-DCPS):

<http://title1.dadeschools.net>

Información requerida por la Sección 1195 de la Ley Cada Estudiante Triunfa (Every Student Succeeds Act, ESSA)



# HOW IS TITLE I FUNDING PROVIDED FOR YOUR CHILD'S SCHOOL?

A portion of Title I Schoolwide Funds are used to fulfill the parent and family engagement requirements in the ESSA law and provide supplemental materials and resources.

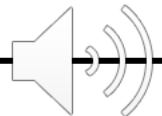
- Schoolwide Funds
  - Amount of funds available for this year: \$26,838 Title I Parent and Family Engagement Funds
  - Amount of funds available for this year: \$ 250,319

Part time Community Involvement Specialist ,1 Teacher, 1 Reading Coach and 2 hourly Intervention Support Personnel



# Title I District-level PFEP

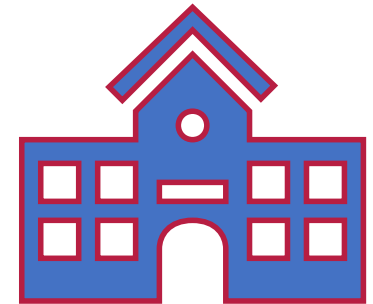
- The District-level PFEP is a blueprint of how the District and Title I schools will work together with parents and family members to establish expectations for family engagement and strengthen student academic achievement.
- The District-level PFEP describes how the District will:
  - provide the coordination, technical assistance, and other support actions to assist schools in planning and implementing effective parent and family engagement activities.
  - conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy towards improving the academic quality of all schools served under Title I, Part A.





# What is Our Title I School-level PFEP?

The School-level PFEP is a blueprint of how Norma Butler Bossard Elementary School will work together with parents, family members, and the community to establish expectations for family engagement and strengthen student academic achievement.



# Our Title I School-level PFEP

Describes how the school will:

- Convene an annual meeting to inform parents and family members of their rights to be involved in the Title I program;  
EESAC, Parent Volunteers
- Offer meetings at flexible times to maximize participation;  
We will have Zoom and in person meetings in the Morning, Afternoon, and Evenings.
- Provide parents and family members with timely information about Title I programs; Website, phone calls to their House, parent conferences and flyers.



# Our Title I School-level PFEP (Contd.)

Describes how the school will:

- Involve parents, in an organized, ongoing, and timely manner, in the planning, reviewing, and improvement of programs, including the planning, reviewing, and improvement of the Title I School-level PFEP, the School-Parent Compact, and the joint development of the schoolwide program plan (School Improvement Plan [SIP]);

EESAC Meetings, Title I Annual Meeting, and New student orientation meeting.



# Our Title I School-level PFEP (Contd.)

Describes how the school will:

- Assist parents and families in understanding academic content standards, assessments, and how to monitor and improve the achievement of their children; progress reports, report Cards, parent portal, parent conferences and the parent center.
- Provide materials and training to assist parents and families of students enrolled in schools implementing the Title I Schoolwide Program to improve their child's achievement.



# The School Mission Statement

## Our School's Mission Statement

- **Vision:** To create a positive, focused, and nurturing environment where dreams are only the beginning. . .
- **Mission:** Recognizing the uniqueness of every child, we will maintain high expectations for all, to foster success, respect, honesty, and trust. We will collaborate to provide a creative, high quality, child-centered education, empowering our future leaders to believe and achieve their dreams.
- **Motto:** Readers are Achievers and Achievers are Believers



# Our School Improvement Plan (SIP)

- Our SIP Goals for 2023-2024 include
- School Spirit and Branding, Shared decision making, Differentiated Instruction and student engagement.,

Our School's Goal for 2023-2024: "A"

ELA: From 73 to 75 percent

Math: From 82 to 84 percent

Science: From 71 to 73 percent



# How Do we use Our School Achievement Data?

- Our school uses data to align the curriculum to State and District academic standards.
- Our instructional practices are adjusted based on the findings of the assessment data.
- For further details about our school achievement data, we invite you to attend the EESAC meetings throughout the school year.



# School-Parent Compact

- Each Title I school must have a School-Parent Compact that is developed jointly by parents and school personnel.
- The compact sets out the responsibilities of the students, parents, and school staff in striving to raise student achievement.

A School-Parent Compact will be sent home with your child prior to tonight. This will allow parents to give input into the development of the compact. Please make sure you put your Child's name on the Compact and attach and email to [341043@dadeschools.net](mailto:341043@dadeschools.net) or complete and have your child return the compact to their homeroom teacher.





# What does School and Parent Collaboration look like?

- Our school offers workshops, trainings, and parent/teacher conferences. Our next EESAC meeting will be on September 20, 2023 at 2.30 and the Parent Resource Center/Area open daily from 9 am -3 pm; in the Attendance Office.
- School and parent partnerships are built within advisory councils such as the Educational Excellence School Advisory Council, District Advisory Council (DAC) and Parent Advisory Council (PAC);
- Title I DAC and Region (PAC) members are representatives of parents who consult with the District Title I DAC about the planning and implementation of the Title I Schoolwide Program; and



# What does School and Parent Collaboration look like?

The school conducts elections for Title I DAC/PAC Representatives.

- We need volunteers, so if you're interested, please complete this form and have your child return the form to Ms. Doreen Thank you!

Appendix K

MUST BE FILLED OUT COMPLETELY

## TITLE I DAC/PAC REPRESENTATIVES

School year: 20\_\_ - 20\_\_

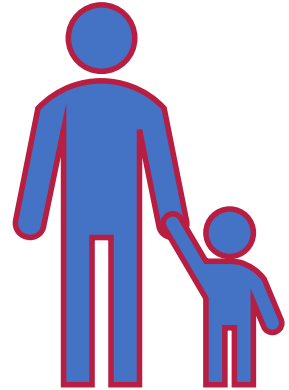
School: \_\_\_\_\_ Location #: \_\_\_\_\_

<p><b>The Title I District Advisory Council (DAC) and Regional Parent Advisory Council (PAC) members are representatives of parents who consult with the Title I DAC about the planning and implementation of the Title I Program.</b></p> <p><b>ROLES</b></p> <p>The roles of the DAC/PAC representatives are as follows:</p> <ul style="list-style-type: none"> <li>To consult with the Title I DAC in the planning and implementation of the Title I Program;</li> <li>To promote awareness of the Title I Program between parents in the local school and the community; and</li> <li>To serve as a liaison between the DAC and PAC, the Educational Excellence School Advisory Council (EESAC), and the local school.</li> </ul>	<p style="text-align: center;"><b>DAC/PAC Representative #1</b></p> <p>Parent's Name: _____</p> <p>Address: _____</p> <p>City: _____ Zip Code: _____</p> <p>Telephone: _____</p> <p>Child's Name: _____ Grade: _____</p>												
<p><b>RESPONSIBILITIES</b></p> <p>The responsibilities of the DAC/PAC representatives are as follows:</p> <ul style="list-style-type: none"> <li>To attend all PAC meetings;</li> <li>To attend all DAC general meetings;</li> <li>To serve on DAC/PAC committees;</li> <li>To assist in planning workshops/professional development activities for DAC/PAC members and other parents at the local school implementing a Title I Schoolwide Program; and</li> <li>To participate in leadership training, parent/partnership training, parent conference training, etc.</li> </ul> <p>Parents perform a vital role in the Title I Schoolwide Program. We invite your participation and involvement. The DAC and PAC meeting calendars are available through your child's school Community Involvement Specialist (CIS)/Community Liaison Specialist (CLS), the PAC Chairperson(s), and are posted online <a href="http://title1.dadeschools.net/title1.asp">http://title1.dadeschools.net/title1.asp</a></p> <p>For more information, you may contact the Department of Title I Administration, at 305 995-1202.</p>	<p style="text-align: center;"><b>DAC/PAC Representative #2</b></p> <p>Parent's Name: _____</p> <p>Address: _____</p> <p>City: _____ Zip Code: _____</p> <p>Telephone: _____</p> <p>Child's Name: _____ Grade: _____</p>												
<p><b>CIS/CLS Name(s) and Contact Information:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Telephone #</th> <th style="text-align: left;">Position (Circle One)</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> <td>Hourly/FT</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Hourly/FT</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Hourly/FT</td> </tr> </tbody> </table> <p>The school's Parent Outreach contact person is: _____</p> <p>Telephone Number: _____</p>	Name	Telephone #	Position (Circle One)	_____	_____	Hourly/FT	_____	_____	Hourly/FT	_____	_____	Hourly/FT	<p style="text-align: center;"><b>DAC/PAC Representative #3</b></p> <p>Parent's Name: _____</p> <p>Address: _____</p> <p>City: _____ Zip Code: _____</p> <p>Telephone: _____</p> <p>Child's Name: _____ Grade: _____</p>
Name	Telephone #	Position (Circle One)											
_____	_____	Hourly/FT											
_____	_____	Hourly/FT											
_____	_____	Hourly/FT											

FM-6956 Rev. (7-2010)

# What is the Parent's Right-to-Know?

- Parents have the right to request and receive timely information regarding the professional qualifications of their child's teachers and paraprofessionals.
- Parents must be notified if their child is assigned to, or taught, by a teacher who does not meet state certification requirements for the grade level or subject area for four (4) or more consecutive weeks.
- Parents should be provided information regarding the level of academic achievement of their child on State required academic assessments.
- To the extent that it is feasible, information must be in a language that parents can understand.



# What other Federal Programs are offered at our school?

Title III

Project UP-  
START

Migrant

T.A.L.E.N.T.S.



# WHAT IS PROJECT UP-START?

## MISSION



Project UP-START seeks to ensure a successful educational experience for children and youth living with unstable housing in Miami-Dade County.

School Board Policy 511101



# WHAT IS PROJECT UP-START?

Every Student Succeeds  
Act (ESSA)  
McKinney-Vento Act



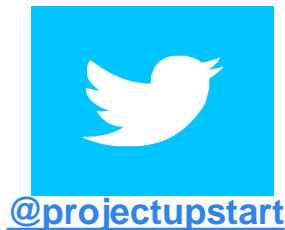
Provides additional support services to any student who is currently experiencing unstable housing.

- Identification
- Enrollment
- Attendance
- Academic support



# WHAT RESOURCES ARE AVAILABLE VIA PROJECT UP-START?

## Website



Miami-Dade County Public Schools continues to prioritize the health and wellbeing of its students and employees. Therefore, schools will remain closed through the end of this school year and distance learning will continue. Information regarding graduation protocols for seniors will be announced soon. This page provides information and resources for students and families in transition during school closures.

### [Project UP-START Flyer](#)

[English](#) [Spanish](#) [Haitian-Creole](#)

### The Parent Academy's Webinars [\(click here\)](#)

Did you know that Project UP-START is a program that provides additional support services to any student who is currently experiencing unstable housing? This includes students who are sharing the housing of family or friends out of hardship, students living in temporary shelters, public places, or in a hotel/motel. **If you have school-aged children living in unstable housing or know a family in this situation, please contact us at 305-995-7358.** Messages will be answered by Project UP-START's staff in the order in which they were received; however, if emergency shelter or food are needed, please contact the agencies listed below immediately:

### Shelter Assistance

For immediate shelter assistance in Miami-Dade County, **except** Miami Beach, please call the Homeless Helpline at 877 994-4357. If you are located in Miami Beach, please call the City of Miami Beach Homeless Outreach Office, at 305 604-6663.

### Food Assistance

Beginning the week of April 20th - Grab and Go Meals - will be on Tuesdays and Fridays 4:00 p.m. to 7:00 p.m. ([click here for Distribution Sites information](#))

### Community Feedings and Food Distributions for Families in Need:

- Share Your Heart, Share Your Heart (SYHVC) app also available to download
- Farm Share
- Feeding South Florida
- United Way Miami Pandemic Assistance Program



# School-level Parent and Family Engagement Survey

- Please complete the 2023-2024 Title I School-level Parent and Family Engagement Survey in order to assist with the implementation of a Title I Schoolwide Program that meets the needs of your family. A physical copy will be available at the Parent Resource Center along with the school compact. The results of this survey will be utilized to help in the development of the Title I School-level Parent and Family Engagement Plan (PFEP), and future parent and family engagement activities, events, and workshops.





## **Consultation and Complaint Procedures**

During the school year, parents with questions, concerns or any issue concerning Title I, can contact the school at 305- 254-5200.



# School Contact Information

**Dr. Concepcion C. Santana**

**Principal**



**Ms. Heather Parker**  
**Assistant Principal**



**Mr. Ryan Slater**  
**Assistant Principal**



**Parents**



**Ms. Janette Puig**  
**3<sup>rd</sup>-5<sup>th</sup> Grade Counselor**



**Ms. Maria Rodriguez**  
**Pre-K-2<sup>nd</sup> Grade Counselor**



**Ms. Doreen Rivera**  
**CIS Instructor**



**THANK  
YOU!**



# Classroom Visits

